



MRO SUBJECT MATTER EXPERT TEAMS CHARTER

January 1, 2021

I. Purpose

The purpose of the MRO Subject Matter Expert Team (SMET) is to develop non-binding application guidance materials, as directed by the MRO Compliance Monitoring and Enforcement Program Advisory Council (CMEPAC).

II. Membership

Pursuant to MRO's [Policy and Procedure 3: Establishment, Responsibilities, and Procedures of Organizational Groups and MRO Representation on NERC Committees](#) (MRO Policy and Procedure 3), the membership of MRO SMETs (CMEPAC subgroups) shall be determined based upon experience, expertise and geographic diversity. The CMEPAC will determine the number of SMET members, scope of work and for how long the SMET will be active. The CMEPAC will use an "open nominations" process for filling each authorized Representative seat on the SMET. SMET members shall serve a three (3) year term or until the SMET is inactivated, whichever comes first. No two (2) members of a SMET may be an employee of a single registered entity without prior CMEPAC and MRO Organizational Group Oversight Committee (OGOC) approval.

The chair and vice chair of a SMET shall serve a one (1) year term with no more than two (2) consecutive terms, except if there are no members on the SMET willing to serve as the chair or vice chair. The SMET will annually elect its chair and vice chair pursuant to the process and terms outlined in Policy and Procedure 3.

III. Key Objectives/Activities

- Develop non-binding assistance to stakeholders in understanding the application of NERC Reliability Standards and approaches to meet requirements through MRO Standard Application Guides (SAGs).
- Consider all concerns and comments provided by MRO members and MRO committees when developing non-binding application guidance materials.
- Represent MRO at various forums to present and convey the SMETs' non-binding application guidance materials.
- Identify and report subject matter gaps to the MRO Standards Manager.
- As a resource, provide comments on standards and interpretations to the NERC Standards Review Forum.
- Other duties as assigned by the CMEPAC.

IV. Meetings

The MRO SMETs will meet in person, via conference call, via email exchange or web meeting. Additional meeting requirements related to frequency, agendas and minutes, voting and proxy, and rules of conduct are outlined in MRO's Policy and Procedure 3.

Approved by MRO OGOC: September 16, 2020



V. Costs

Meeting costs incurred by MRO SMETs' members are reimbursable by MRO according to MRO's "Policy and Procedure 2: Expense Reimbursement."

VI. Reporting Requirements

The chairs of these subgroups, or vice-chairs, will provide a written and/or oral report quarterly describing the activities and actions of the SMETs to the CMEPAC. Annually, the CMEPAC shall perform a review of this charter and each subgroups overall purpose and key objectives to ensure that the subgroups are efficient and effective in their operations and performing according to their purpose. The CMEPAC shall provide a summary report, including a statement of its conclusions, to the board at the annual meeting.

Approved by MRO OGOC: September 16, 2020