# Draft Minutes of the Organizational Group Oversight Committee Meeting

##  Hybrid: MRO Offices, St. Paul, MN & Webex

#### June 22, 2022, 9:31 a.m. to 12:04 p.m. Central

*Notice for this meeting was electronically posted to the MRO website* [*here*](https://www.mro.net/Lists/Calendar/DispForm_New.aspx?ID=488) *on May 23, 2022. A final agenda, including advanced reading materials, was also posted on June 15, 2022.*

### 1. Call to Order, Determination of Quorum, and Introductions

Organizational Group Oversight Committee (OGOC) Chair Paul Crist called the meeting to order at 9:31 a.m. Central. Julie Peterson, Assistant Corporate Secretary and Senior Counsel, advised the chair that a quorum of the OGOC was present. Meeting attendees introduced themselves. A list of attendees is included as [Exhibit A](#_Exhibit_A_–).

### 2. Hybrid Meeting Logistics Review

Peterson provided a presentation regarding best practices for hybrid meetings.

### 3. Standards of Conduct and Antitrust Guidelines

Pursuant to Policy and Procedure 4, Peterson highlighted MRO’s Standards of Conduct, Conflict of Interest, and Antitrust Guidelines.

### 4. Consent Agenda

The consent agenda included draft minutes from the OGOC meeting held on April 6, 2022, and a proposed special meeting date for the OGOC on November 18 from 2:00 p.m. to 3:00 p.m. Central Time.

*Upon a motion duly made and seconded, the OGOC approved the consent agenda without objection.*

### 5. OGOC Charter

Peterson reviewed proposed changes to the OGOC charter. She noted the proposed changes were primarily for housekeeping, clarity, and streamlining, not substantive.

*Upon a motion duly made and seconded, the OGOC approved changes to the OGOC charter as proposed without objection.*

**6. Organizational Group Member Recruitment and Diversity Campaign**

 Rumyana Kreidler, Manager of Risk Assessment and Mitigation, Operations, and Planning, provided an update regarding the organizational group member recruitment and diversity initiative. She highlighted a draft communications plan for implementation in the third quarter. An OGOC member suggested obtaining testimonials to be included in the promotional materials. Staff confirmed that the communications would be distributed broadly, including executives. The effort was highlighted as an opportunity for increasing involvement and retention.

*Upon a motion duly made and seconded, the OGOC approved draft communications plan for the organizational group member recruitment and diversity campaign as proposed without objection.*

**7. Approval Processes**

Peterson shared a presentation outlining the governance basis for electronic approvals and the interface and process for doing so. She advised that staff intend to increase the use of electronic approvals as a way of streamlining the timeline for approval of organizational group charters and members, which in turn will allow the OGOC to focus their time elsewhere when convened. Peterson advised that where questions arise regarding a matter open for an electronic approval, or where matters require discussion, the matters may be deferred to the next meeting agenda as appropriate.

**8. Risk Round Table: Supply Chain**

Chair Crist offered an introduction regarding a new standing agenda item called risk roundtable, with this first roundtable being focused on supply chain risk based on past OGOC discussions. Crist and Burt highlighted the perceived value to the OGOC of these new discussions as an opportunity to discuss risks to reliability and security of the bulk power system (BPS), and to identify opportunities for MRO organizational group efforts to address these risks. Future risk topics will be identified by the OGOC, with the MRO Regional Risk Assessment (RRA) being a useful reference.

The roundtable focused on availability of items within the supply chain, including core raw materials, transformers, fuel, solar panels, fiber optic, and conductors, as well as the availability of transportation for goods (e.g., shipping capacity and truck drivers). Members shared insight from their companies and other industry groups regarding mitigation strategies. The OGOC contemplated what activities MRO and its organizational groups might undertake to help industry mitigate risk, noting that MRO has focused on supply chain compromise as a security risk, but has not embarked upon any initiatives related to availability of materials. Suggestions included adding this as a new risk to next year’s Regional Risk Assessment (separate from supply chain compromise), doubling down on facility ratings and oversight of modeling to help identify challenges that could be exacerbated by this risk, and information sharing discussions focused on readiness.

The OGOC agreed that this was a valuable discussion and will be a value add to future agendas. The next risk roundtable topic was identified to be ambient adjusted ratings, to include discussion on dynamic ratings and FERC Order 881. Additionally, there was desire to consider risk roundtables being held in a closed session and lengthening the amount of time for this new standing agenda item to one hour.

**9. OGOC Interactions with Advisory Councils**

 Chair Crist next introduced a discussion regarding OGOC interactions with Advisory Councils. The current format for the fourth quarter meeting – the Annual Risk Meeting – would remain unchanged; the discussion was focused on the interaction in the first three quarters whereby the OGOC meets with each of the advisory councils in their entirety. Following the discussion, the OGOC decided to change this interaction. Beginning in the third quarter the OGOC will invite one member of each advisory council (chair, vice chair, or delegate) to the first three quarterly meetings to join the OGOC for the risk roundtable discussions.

**10. Compliance Monitoring and Enforcement Program Advisory Council Report**

Jeff Norman, Director of Compliance Monitoring, provided a report on behalf of the Compliance Monitoring and Enforcement Program Advisory Council (CMEPAC). Planning for the CMEP Conference in July remains a main area of focus for the CMEPAC, including creating the agenda and identifying speakers. The CMEPAC continues to pursue opportunities for webinars and newsletter articles. Norman reported CMEPAC accomplishments, including the launch of a sub-team to explore the Compliance Severity Index (CSI) in order to inform opportunities for the development of new guidance, and reviewing NERC-approved endorsed guidance. Obtaining feedback from industry regarding outreach needs continues to be a challenge for the CMEPAC, as well as seeking ways to optimize internal controls integration into risk based monitoring.

*Readiness Assessment Pilot*

Norman updated the OGOC regarding the CMEPAC’s Readiness Assessment Pilot, which focused on CIP-012 and analyzed the challenges of creating outreach before the effective date of a standard. In response to questions from the OGOC regarding the resource commitment for this pilot, Norman shared that the pilot took 130 hours of staff time, and 83 hours of support from industry volunteers. Learnings from the pilot, including approaches the industry has taken regarding security program changes to meet the requirements of the standard, identifying internal siloes, and learning how to receive information in a more flexible way, were shared via a webinar. With the CMEPAC’s support, Norman reported that staff intends to formalize the pilot in 2023 pending internal MRO discussions regarding which department should own the program.

*Charter Approvals*

Norman reviewed proposed changes to the CMEPAC charter and the NERC Standards Review Forum (NSRF) charter.

*Upon a motion duly made and seconded, the OGOC approved without objection proposed revisions to the CMEPAC charter as proposed.*

*Upon a motion duly made and seconded, the OGOC approved without objection the NSRF charter with no changes.*

**11. Reliability Advisory Council Report**

Burt delivered a report on behalf of the Reliability Advisory Council (RAC). He noted the RAC held a successful hybrid Reliability Conference on-site in Kansas City in May – the first in-person outreach event hosted by a regional entity from the ERO Enterprise since the onset of COVID. Other accomplishments included planning a Cold Weather Preparedness Workshop, a webinar regarding the 2022 MRO Regional Summer Assessment, discussions regarding MISO’s 2022 Summer Capacity, and recent Lessons Learned and Reliability Guidelines. He highlighted other areas of focus, accomplishments, and challenges of the RAC.

*Charter Approval*

Burt referred the OGOC to revisions proposed to the RAC charter.

Upon a motion duly made and seconded, the OGOC approved without objection proposed revisions to the RAC charter as proposed.

**12. Security Advisory Council Report**

Burt delivered a report on behalf of the Security Advisory Council (SAC), which was meeting contemporaneously. Burt highlighted various areas of focus and accomplishments, including supporting the Regional Risk Assessment, continuing to partner with Dragos to host a webinar, which discussed the annual Dragos ICS/OT Year in Review report on how the community is performing and areas of improvement needed to provide safe and reliable operations.

*Charter Approvals*

Burt referred the OGOC to revisions proposed by for the SAC charter, and the Security Advisory Council Threat Forum (SACTF) charter.

*Upon a motion duly made and seconded, the OGOC approved without objection proposed revisions to the SAC charter as proposed.*

*Upon a motion duly made and seconded, the OGOC approved without objection the SACTF charter with no changes.*

**13. Joint Security Advisory Council Pre-Meeting Discussion**

Burt provided an overview of the discussion planned for the joint meeting between the OGOC and the SAC.

**14. Written Reports**

Chair Crist referred the OGOC members to written reports regarding the quarterly report on NERC organizational groups and highlighting open organizational group seats. There were no questions.

**15. Other Business & Adjourn**

Having no further business to discuss, the meeting was adjourned at 12:04 p.m. Central.

**Prepared by:** Julie Peterson, Assistant Corporate Secretary and Senior Counsel

**Reviewed and Submitted by:** Richard Burt, Senior Vice President and Chief Operating Officer

# Exhibit A – Meeting Attendees

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| **Organizational Group Oversight Committee Members Present** |
| **Name** | **Sector** |
| Paul Crist, ***Chair*** | Municipal Utility Sector  |
| JoAnn Thompson, ***Vice Chair*** | Investor Owned Utility Sector |
| Ben Porath | Cooperative Sector |
| Daryl Maxwell | Canadian Utility Sector |
| Dehn Stevens | Investor Owned Utility Sector |
| Eric Schmitt | Independent Director |
| Iqbal Dhami | Canadian Utility Sector |
| Jeanne Tisinger | Independent Director |
| Jennifer Flandermeyer | Regional Director |
| **Other Attendees** |
| **Name** | **Company / Title** |
| Alexis Larson | MRO IT Support Analyst |
| Bill Steiner | MRO Director of Risk Assessment and Mitigation |
| Carolina Margaria | MRO Executive Assistant |
| Jeff Norman | MRO Director of Compliance Monitoring  |
| Jessie Mitchell | MRO Director of Communications |
| John Seidel | MRO Principal Technical Advisor  |
| Josh Hebert | MRO Senior Compliance Engineer/Auditor, O&P |
| Julie Peterson | MRO Assistant Corporate Secretary and Senior Counsel |
| Ken Gartner | MRO Director of Internal Oversight and Information Technology |
| Lam Chung | MRO Vice President and Engineer for Strategy, Innovation, and Finance |
| Lisa Zell | MRO Vice President General Counsel and Corporate Secretary |
| Richard Burt | MRO Senior Vice President and Chief Operating Officer |
| Rumyana Kreidler | MRO Manager of Risk Assessment and Mitigation, Operations & Planning |
| Ryan McNamara | MRO CIP Risk Assessment and Mitigation Engineer III |
| Sara Patrick | MRO President and Chief Executive Officer |

*The above list may not reflect all meeting attendees*

*as the meeting was open for observation via Webex.*